COMMUNITY ACTION PROGRAM
REGION VII, INC

2105 Lee Avenue
Bismarck, ND 58504-6798
701-258-2240 Fax (701) 258-2245
www.cap7.com

Dear Weatherization Applicant:

Attached is the weatherization application you requested. We will process your application as quickly as possible when we receive it. ****But please note**: Due to continuous flow of weatherization applications, our new applicants may have to wait several months to receive weatherization benefits.

Be sure to attach verification of your income. All income must be reported and this includes:

1. **Social Security**
2. **Supplemental Security**
3. **Disability**
4. **Retirement**
5. **Veteran's Benefits**
6. **TANF**
7. **General Assistance**
8. **School Grants**
9. **Alimony**
10. **Employment**
11. **Unemployment**
12. **Child Support**
13. **Interest**
14. **Other**

If you receive **Fuel Assistance**, enclose a copy of your award letter. Clients receiving **Fuel Assistance are automatically qualified for weatherization.** ***But if your home has been weatherized by our Agency previously, we will not be allowed to return a second time.***

The following information is also required:

A. Names are required for all persons 18 years of age and older living at this address.

B. If you rent, please call us for a Rental Agreement Form.

C. If you have lived at this address for 12 months or longer, documentation of fuel usage for heating your home is required for the past 12 months. You can get this from your fuel supplier.

You will be notified if your application is approved or denied. **All requested information must be received before the application can be processed.**

Community Action Program Region VII, Inc. does not discriminate on the basis of race/ethnicity, color, national origin, sex, religious creed, disability, veteran status, or age in the administration of any of its services/programs or employment.

Please contact Community Action if you need assistance completing the application.

Please feel free to contact us.

Thank you,
Weatherization Department